

# **Constitution**

of

**Rakon Limited**

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**Constitution**  
**- of -**  
**Rakon Limited**

## 1. Interpretation

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### 1.1 Definitions

In this Constitution, unless the context otherwise requires:

**Act** means the Companies Act 1993;

**Board** means Directors who number not less than the required quorum acting together as the board of directors of the Company;

**Class** means a class of ~~Securities-Financial Products~~ having identical rights, privileges, limitations and conditions and includes or excludes ~~Securities-Financial Products~~ which NZX in its discretion deems to be of or not of that Class;

**Company** means Rakon Limited;

**Constitution** means this constitution, as altered from time to time;

**Director** means a person appointed as a director of the Company;

**Equity Security** means an Equity Security, as defined in the NZSX Listing Rules, which has been issued, or is to be issued, by the Company, as the case may require;

**Financial Product** has the meaning given in the NZX Listing Rules;

**FMCA** means the Financial Markets Conduct Act 2013;

**Listed** has the meaning given in the NZSX Listing Rules;

**Minimum Holding** has the meaning given in the NZSX Listing Rules;

~~NZSX means the main board equity security market operated by NZX; NZX means NZX Limited, its successors and assigns and, as the context permits, includes any duly authorised delegate of NZX (including the NZ Markets Disciplinary Tribunal);~~

**NZSX Listing Rules** means the NZSX ~~and NZDX~~ Listing Rules in force from time to time;

**NZX Main Board** means the main board financial product market operated by NZX;

~~NZX means New Zealand Exchange Limited, its successors and assigns and as the context permits includes any duly authorised delegate of NZX (including NZX Discipline);~~

~~NZX Discipline~~ has the meaning given in the NZSX Listing Rules;

**Ordinary Resolution** means a resolution passed by a simple majority of the votes of shareholders of the Company entitled to vote and voting on the resolution;

**Personal Representative** means:

- (a) in relation to a deceased individual shareholder, the executor, administrator or trustee of the estate of that shareholder;
- (b) in relation to a bankrupt individual shareholder, the assignee in bankruptcy of that shareholder; and
- (c) in relation to any other individual shareholder, a person appointed or deemed to have been appointed to administer property under the Protection of Personal and Property Rights Act 1988, a manager appointed or deemed to have been appointed thereunder, and a donee of an enduring power of attorney complying with that Act;

**Representative** means a person appointed as a proxy or representative under clause ~~1646~~ or a Personal Representative;

~~Right has the meaning given in the NZX Listing Rules;~~

**Ruling** has the meaning given in the NZSX Listing Rules;

~~Security has the meaning given in the NZSX Listing Rules; Security Agreement has the meaning given in the NZSX Listing Rules;~~

**Special Resolution** means a resolution approved by a majority of 75% or more of the votes of those shareholders entitled to vote and voting on the resolution;

**Subsidiary** means:

- (a) a subsidiary within the meaning of section 5 of the Act (read together with sections ~~67~~ to 8 of the Act); and
- (b) an entity treated as a subsidiary within the meaning of ~~Financial Reporting Standard Number 37 issued by the New Zealand Institute of Chartered Accountants or within the meaning of~~ any financial reporting standard approved in terms of the Financial Reporting Act ~~1993~~2013.

## 1.2 Construction

In this Constitution, unless the context otherwise requires:

- (a) the headings appear as a matter of convenience and shall not affect the construction of this Constitution;
- (b) in the absence of an express indication to the contrary, references to sections, clauses or paragraphs are to sections, clauses and paragraphs of this Constitution;
- (c) a reference to any statute, statutory regulations or other statutory instrument includes the statute, statutory regulations or instrument as from time to time amended or re-enacted or substituted;
- (d) a reference to ~~an~~ NZSX Listing Rule includes that NZSX Listing Rule as from time to time amended or substituted;



- (e) the singular includes the plural and vice versa and one gender includes the other genders;
- (f) the words "written" and "writing" include facsimile and email communications and any other means of communication resulting in permanent visible reproduction;
- (g) the word "person" includes any association of persons whether corporate or unincorporate, and any state or government or department or agency thereof, whether or not having separate legal personality;
- (h) references to the Company's previous constitution include that constitution as amended from time to time; and
- (i) words or expressions defined in the Act or the NZSX Listing Rules have the same meaning in this Constitution except as otherwise expressly provided in this Constitution.

### 1.3 Powers of shareholders

Unless otherwise specified in the Act or this Constitution any power reserved to shareholders may be exercised and any approval of shareholders may be given by Ordinary Resolution.

### 1.4 Confirmation of Office

All offices, elections, and appointments (including of, or to, the Board and committees of the Board), registers, registrations, records, instruments, delegations, plans and generally all acts of authority that originated under any previous constitution of the Company and are subsisting and in force on the day on which this Constitution is adopted by the shareholders of the Company shall continue and be deemed to be effective and in full force under this Constitution.

## 2. The Companies Act and NZSX Listing Rules

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### 2.1 Companies Act

The Company, the Board, each Director and each shareholder of the Company have the rights, powers, duties and obligations set out in the Act except to the extent that, as permitted by the Act, they are negated or modified by this Constitution.

### 2.2 Incorporation of NZSX Listing Rules

While the Company is Listed on the NZX Main Board, those provisions of the NZSX Listing Rules which are required by the NZSX Listing Rules to be contained or incorporated by reference in this Constitution, as they may be modified by any Ruling relevant to the Company, will be deemed to be incorporated in this Constitution and have the same effect as though they were set out in full with any necessary modification.

### 2.3 NZSX Listing Rules prevail

While the Company is Listed, but subject to clause 2.5, if there is any provision in this Constitution that is inconsistent with the NZSX Listing Rules relevant to the Company, the NZSX Listing Rules prevail.

## 2.4 Compliance with NZSX Listing Rules

Subject to:

- (a) the terms of any Ruling from time to time given by NZX; and
- (b) the requirements of the Act and any other applicable legislative or regulatory requirement,

the Company shall, for so long as it is Listed, comply with the NZSX Listing Rules.

## 2.5 NZX Rulings

If NZX has granted a Ruling in relation to the Company authorising any act or omission which in the absence of the Ruling would be in ~~contravention breach of the NZSX Listing Rules or~~ this Constitution, that act or omission will be deemed to be authorised by ~~the NZSX Listing Rules and~~ this Constitution, unless this Constitution contains a contrary intention.

## 2.6 Effect of failure to comply

Failure to comply with:

- (a) the NZSX Listing Rules; or
- (b) ~~rules 9.1, 9.2 and 9.3 of the NZSX Listing Rules~~ a provision of this Constitution corresponding with a provision of the NZX Listing Rules, (whether such provision is set out in full in this Constitution or incorporated in ~~this Constitution~~ pursuant to clause 2.22.2);

~~shall does~~ not affect the validity or enforceability of any transaction, contract, action, decision or vote taken at a meeting of Equity Security holders or other matter ~~whatsoever (including the proceedings of, or voting at, any meeting) done or~~ entered into by, or affecting, the Company, except that a party to a transaction or contract who knew of the ~~failure to comply with the NZSX Listing Rules or those provisions of this Constitution~~ non-compliance shall is not ~~be~~ entitled to enforce that transaction or contract. This provision does not ~~affect limit~~ the rights of any Equity Security holders of Securities of the Company against the Company or the Directors ~~arising from failure to comply with the NZSX Listing Rules or those provisions of this Constitution.~~

## 3. Rights attaching to shares

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### 3.1 Ordinary shares

Each ordinary share in the Company at the date of adoption of this Constitution confers on the holder the following rights (in addition to the rights set out elsewhere in this Constitution):

- (a) subject to the rights of holders of any shares or other Equity Securities which confer special rights as to dividends, the right to an equal share in dividends authorised by the Board; and
- (b) subject to the rights of holders of any shares or other Equity Securities which confer special rights as to surplus assets, the right to an equal share in the distribution of surplus assets of the Company.

## 3.2 New shares

Subject to clause 44, further shares in the Company (including different Classes of shares) may be issued which have any one or more of the following features:

- (a) rank equally with, or in priority to, existing shares in the Company; or
- (b) have deferred, preferred or other special rights or restrictions, whether as to voting rights or distributions or otherwise; or
- (c) confer preferential rights to distributions of capital or income; or
- (d) confer special, limited or conditional voting rights; or
- (e) do not confer voting rights; or
- (f) are redeemable in accordance with section 68 of the Act; or
- (g) are convertible.

## 3.3 Alteration of rights

The issue by the Company of any further shares or Equity Securities which rank equally with, or in priority to, any existing shares or Equity Securities, whether as to voting rights or distributions, shall:

- (a) be permitted (subject to clause 4); and
- (b) not be deemed to be an action affecting the rights attached to those existing shares or other Equity Securities.

## 4. Issue of new Equity Securities

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### 4.1 Issue of new Equity Securities

The Board may issue shares or other Equity Securities to any person and in any number it thinks fit provided that while the Company is Listed, the issue is made in compliance with the NZSX Listing Rules. The provisions of sections 45(1) and 45(2) of the Act shall not apply to any issue or proposed issue of shares by the Company.

### 4.2 Consolidation and subdivision of Equity Securities

Subject to any applicable provisions of this Constitution, the Board may:

- (a) consolidate and divide the Equity Securities or Equity Securities of any Class in proportion to those Equity Securities or the Equity Securities in that Class; or
- (b) subdivide the Equity Securities or Equity Securities of any Class in proportion to those Equity Securities or the Equity Securities in that Class.

### 4.3 Bonus issues

Subject to any applicable provisions of [the NZX Listing Rules](#) or this Constitution, the Board may resolve to apply any amount which is available for distribution to shareholders either:

- (a) in paying up in full shares or other [SecuritiesFinancial Products](#) of the Company to be issued credited as fully paid to:
  - (i) the shareholders who would be entitled to that amount if it were distributed by way of dividend, and in the same proportions; and
  - (ii) if applicable, the holders of any other [SecuritiesFinancial Products](#) of the Company who are entitled by the terms of issue of those [SecuritiesFinancial Products](#) to participate in bonus issues by the Company, whether at the time the bonus issue is made to the shareholders, or at some time later, in accordance with their respective entitlements; or
- (b) in paying up any amount which is unpaid on any [other shares of the Company](#) held by the shareholders referred to in ~~paragraph clause 4.3~~(a)(i),

or partly in one way and partly in the other.

## 5. Buybacks and redemptions of Equity Securities and financial assistance

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### 5.1 Powers

The Company may:

- (a) purchase or otherwise acquire shares issued by it from one or more shareholders;
- (b) purchase or otherwise acquire other Equity Securities from one or more holders;
- (c) hold any shares or other Equity Securities so purchased or acquired; and
- (d) redeem any redeemable shares or other Equity Securities held by one or more holders,

in accordance with the provisions, and subject to the restrictions, of the Act, this Constitution and the ~~NZ~~[NZSX](#) Listing Rules.

### 5.2 Financial assistance

The Company shall not give financial assistance for the purpose of, or in connection with, the acquisition of any shares or other Equity Securities issued, or to be issued, by the Company unless the giving of that assistance is in accordance with the provisions of the Act and the ~~NZ~~[NZSX](#) Listing Rules.

## 6. Calls on shares

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### 6.1 Board's power

The Board may, by notice in writing to a shareholder or shareholders, make calls in respect of all moneys unpaid on shares and which are not, by the terms applicable to the shares,

payable at fixed times. The Board may revoke or postpone a call before payment is received.

## 6.2 Liability to pay

Each relevant shareholder shall be liable (jointly and severally in the case of joint shareholders) to pay, in accordance with the relevant notice, every call and shall remain liable to do so notwithstanding the subsequent transfer of the relevant shares.

## 6.3 Differential calls

Calls may be made in respect of certain shares and not others and for different amounts in respect of certain shares from others. The Board may, at the time of issue of any shares, differentiate between the holders as to the amount of calls to be paid and the time of payment.

## 6.4 Instalments

The Board may determine that a call is payable by instalments.

## 6.5 Time call is made

A call shall be deemed to have been made at the time the resolution of the Board authorising the call was passed.

## 6.6 Interest on overdue amounts

A call not paid when due shall bear interest from the due date to the date of actual receipt by the Company at the rate fixed in the notice of call or the terms applicable to the relevant shares or, if there is no such rate, as the Board determines. The Board may waive payment of interest wholly or in part.

## 6.7 Unpaid instalments

Any amount payable on issue of a share or on any fixed date or as an instalment of a call shall be deemed to be a call and if not paid, the provisions of this clause ~~66~~ and clauses ~~77~~ and 8 shall apply as if that sum had become payable by the making of a call.

## 6.8 Calls in advance

The Board may, in its discretion, receive any moneys uncalled and unpaid upon any shares in advance of its due date and, may pay interest on the amount received at such rate (if any) and on such terms as the Board determines.

## 6.9 Evidence

In any proceedings for the recovery of moneys due in respect of any call a statutory declaration by a Director or any other person authorised by the Board that:

- (a) the name of the shareholder is entered in the share register as the holder (or one of the holders) of the relevant shares;
- (b) the resolution making the call is recorded in the records of the Company; and

- (c) notice of the call was sent to the shareholder,

shall be conclusive evidence of the indebtedness of the shareholder to the Company in respect of the call.

## 7. Lien on shares

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### 7.1 Lien on unpaid and partly paid shares

The Company shall have a first and paramount lien on every share which is not a fully paid share (and any dividends or other distributions in respect of that share) for:

- (a) all unpaid calls, instalments, premiums or other amounts, and any interest payable on ~~these-such~~ amounts, relating to that share; and
- (b) any amounts which the Company may be called upon to pay under any legislation in respect of that share, whether or not the due date for payment has passed; and
- (c) sales expenses owing to the Company in respect of any such shares.

### 7.2 Power of sale

If any amount due in respect of a share on which the Company has a lien is unpaid for more than 10 working days after notice in writing demanding payment has been given to the shareholder or the person entitled to receive notices in respect of that share:

- (a) the Company may sell the share on such terms as the Board determines; and
- (b) to give effect to any such sale, the Board may authorise any person to execute a transfer of the share to, or at the direction of, the purchaser.

### 7.3 Absolute title of purchaser

The title of a purchaser of any shares sold pursuant to clause 7.2 shall not be affected by any irregularity or invalidity in any sale.

### 7.4 Application of sale proceeds

The net proceeds of sale of any share sold pursuant to clause 7.2, after deducting expenses of sale, shall be applied in and towards satisfaction of any unpaid calls, instalments or other amounts and any interest on those amounts and the balance (if any) shall be paid to the person entitled to the share at the date of sale. The remedy of any person aggrieved by such sale shall be in damages only and against the Company exclusively.

## 8. Forfeiture of shares

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### 8.1 Notice

If a call on a share is not paid when due, the Board may give 10 working days notice to the shareholder requiring payment of the call, together with interest on the amount of the call and any accrued expenses incurred by the Company by reason of non-payment. The notice shall specify the place of payment and state that if the notice is not complied with the relevant

share will be liable to be forfeited.

## 8.2 Forfeiture

If the notice is not complied with the share may, before payment of the overdue amount has been made, be forfeited by resolution of the Board. Such forfeiture will include all dividends and any other distributions declared in respect of the forfeited shares and not paid or satisfied before forfeiture.

## 8.3 Sale of forfeited shares

A forfeited share may be sold or otherwise disposed of on such terms and in such manner as the Board determines. To give effect to any sale or disposal the Board may authorise any person to execute any relevant documentation. The Board may, at any time before the sale or disposal, cancel the forfeiture.

## 8.4 Application of sale proceeds

The net proceeds of sale of any forfeited share shall be applied in the same manner as set out in clause 7.47.4.

## 8.5 Absolute title of purchaser

The title of a purchaser of a forfeited share shall not be affected by any irregularity or invalidity in the forfeiture, sale or other disposal of the share.

## 8.6 Consequences of forfeiture

A person whose shares have been forfeited shall cease to be a shareholder in respect of those shares and shall surrender the share certificate (if any) for cancellation but shall remain liable to the Company for all moneys due to the Company at the date of forfeiture in respect of the shares together with interest thereon until the Company receives payment in full of all money owing for those shares.

## 8.7 Evidence of forfeiture

A statutory declaration by a Director or any other person authorised by the Board that a share has been forfeited on a specified date shall be conclusive evidence of that forfeiture.

## 9. Transfer of shares

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### 9.1 Transferor to remain holder until registration

The transferor of a share shall remain the holder of the share until the name of the transferee is entered in the share register.

### 9.2 Right to transfer

Subject to any restrictions contained in this Constitution, shares may be transferred:

- (a) under a system of transfer approved under sections 376 to 378 of the Securities Transfer Act 1994-FMCA or in accordance with the rules of a “designated settlement

system” under the Reserve Bank of New Zealand Act 1989 which is applicable to the Company;

- (b) under any other share transfer system which operates in relation to the trading of securities on any stock exchange outside New Zealand on which shares are listed and which is applicable to the Company; or
- (c) by an instrument of transfer which complies with this Constitution.

### 9.3 Method of transfer

A share which is disposed of in a transaction which complies with the requirements of a system of transfer referred to in clause 9.2(a) or 9.2(b) may be transferred in accordance with the requirements of that system. Where an instrument of transfer would have complied with the provisions of the ~~Securities Transfer Act 1994~~FMCA if it had been executed by the transferor in New Zealand, it may nevertheless be registered by the Company if it is executed in a manner acceptable to the Company or the Company’s share registrar.

### 9.4 Forms of transfers

An instrument of transfer to which the provisions of clause 9.3 are not applicable shall comply with the following provisions:

- (a) the form of the instrument of transfer shall be any usual or common form or any other form which the Board or the Company’s share registrar may approve;
- (b) the instrument of transfer must be signed or executed by or on behalf of the transferor; and
- (c) where the shares being transferred are not fully paid up, the instrument of transfer must also be signed or executed by or on behalf of the transferee.

### 9.5 Power to refuse to register

The Board may decline to register any transfer of shares where:

- (a) the Company has a lien on any of the shares;
- (b) the transfer is not accompanied by the certificate (if any) for the shares to which it relates or such other evidence as the Board or the Company’s share registrar may reasonably require to show the right of the transferor to make the transfer;
- (c) registration, together with the ~~registration completion~~ of any further transfers then held by the Company and awaiting registration, would result in the proposed transferee or a transferor having a holding ~~shares of less than~~below a Minimum Holding; ~~or~~

~~the transfer of the shares requires the prior consent of the Company under the terms of a Security Agreement and such consent has not been given by the Company,~~ provided that the Board resolves to exercise its powers under this clause 9.5 within 30 working days after receipt of the relevant transfer and notice of the resolution is sent to the transferor and to the transferee within five working days of the resolution being passed by the Board.

### 9.6 Trusts not to be entered on registers



The Company must not enter any notice of a trust on the share register, or any other register of ~~e~~Equity ~~s~~Securities, whether that trust is express, implied or constructive.

## 9.7 Sale of less than Minimum Holding

~~(a)~~ The ~~Board-Company~~ may at any time give notice to any shareholder holding less than a Minimum Holding of shares of any Class that if at the expiration of three months after the date the notice is given, ~~the shares then registered in the name of~~ the shareholder ~~still holds shares which~~ are less than a Minimum Holding, ~~the Board may exercise the power of sale of Company may sell~~ those shares ~~through NZX or in some other manner approved by NZX set out in this clause 9.7.~~

~~(a)(b)~~ If ~~that~~ power of sale ~~under clause 9.7(a) becomes-is~~ exercisedable:

- (i) the Board may ~~arrange for the sale of those shares through NZX or in some other manner approved by NZX~~ authorise the transfer of the shares to the ~~purchaser of the shares~~;
- (ii) the shareholder shall be deemed to have authorised the Company to act on the shareholder's behalf and to execute all necessary documents for the purposes of that sale;
- ~~(iii)~~ the ~~Company shall account to the shareholder for the net~~ proceeds of sale of the shares ~~must be applied as follows~~:
  - ~~(A)~~ first, in payment~~(after deduction of any reasonable sale expenses)~~;
  - ~~(B)~~ second, in satisfaction of any unpaid calls or any other amounts owing to the Company in respect of the shares (including any interest payable on such amounts); ~~which shall be held on trust for the shareholder by the Company and~~
  - ~~(A)(C)~~ the balance, if any, must be paid to the shareholder ~~(or his or her executors, administrators and assigns)~~ on surrender of any certificates for the shares sold; ~~and~~
- ~~(iv)~~ the title of a purchaser of any shares sold pursuant to this clause ~~9.79.7~~ shall not be affected by any irregularity or invalidity in the exercise of the power of sale or the sale itself; ~~and~~
- ~~(v)~~ the remedy of any person aggrieved by the sale shall be in damages only and against the Company exclusively.

~~(c)~~ A certificate, signed by a Director, that records that a power of sale under this clause has arisen and is exercisable by the Company is conclusive evidence of the facts stated in that certificate.

## 9.8 Registration of transfers

Every instrument of transfer shall be delivered to the Company's share registrar, together with such evidence as the Board or the Company's share registrar may reasonably require to show the right of the transferor to make the transfer.

## 9.9 Participation in share transfer systems

The Company may participate in any share transfer system approved under the ~~Securities Transfer Act 1994~~ FMCA and implemented by NZX or in any share transfer system which operates in relation to trading in securities on any other stock exchange on which the Company's shares are traded and, in so participating, it shall comply with the requirements of NZX or of the relevant share transfer system. The Board may register any transfer of ~~Securities Financial Products~~ presented for registration in accordance with the requirements of any such system and will not be obliged to enquire as to the due execution of any transfer effected by reason of such system.

## 9.10 Power to divide share register

The share register may be divided into two or more registers kept in different places.

## 9.11 Transfer of ~~securities~~ Financial Products other than shares

This section ~~99~~ shall apply to transfers of ~~Securities~~ Financial Products of the Company other than shares with any necessary modifications.

# 10. Transmission of shares

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## 10.1 Transmission on death of shareholder

If a shareholder dies the survivor, if the deceased was a joint shareholder, or the shareholder's Personal Representative, shall be the only persons recognised by the Company as having any title to or interest in the shares of the deceased shareholder. Nothing in this clause ~~10.140.4~~ shall release the estate of a deceased joint shareholder from any liability in respect of any share or constitute a release of any lien which the Company may have in respect of any share.

## 10.2 Rights of Personal Representatives

A shareholder's Personal Representative:

- (a) is entitled to exercise all rights (including without limitation the rights to receive distributions, to attend meetings and to vote in person or by representative), and is subject to all limitations, attached to the shares held by that shareholder; and
- (b) is entitled to be registered as holder of those shares, but such registration shall not operate as a release of any rights (including any lien) to which the Company was entitled prior to registration of the Personal Representative pursuant to this ~~paragraph~~ clause 10.2(b).

## 10.3 Joint Personal Representatives

Where a share is subject to the control of two or more persons as Personal Representatives, they shall, for the purposes of this Constitution, be deemed to be joint holders of the share.

# 11. Meetings of shareholders

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## 11.1 Methods of holding meetings

A meeting of shareholders may be held ~~either~~ by a number of shareholders who constitute a

quorum:

(a) ~~by a number of shareholders, who constitute a quorum,~~ being assembled together at the place, date and time appointed for the meeting; or

(b) if determined by the Board:

(i) ~~by a number of shareholders, who constitute a quorum, being assembled together at the date and time appointed for the meeting and at one or more venues at which, participating in the meeting~~ by means of audio, ~~or~~ audio and visual, ~~or electronic communication all participating shareholders can simultaneously hear each other throughout the meeting; or~~

(ii) by a combination of both of the methods described in clauses 11.1(a) and 11.1(b)(i).

The Company is not required to hold meetings of shareholders in the manner specified in clauses 11.1(b)(i) or (ii). Meetings will be held in that manner only if the notice of meeting so specifies or the Board otherwise decides that the Company should do so. For clarity, if a meeting is held in the manner specified in clauses 11.1(b)(i) or (ii), a shareholder participating in a meeting by means of audio, audio and visual, or electronic communication is present at the meeting and part of the quorum.

## 11.2 Meetings of other groups

A meeting of the holders of ~~Securities-Financial Products~~ in an interest group may be called by the Board at any time, and shall be called on the written request of persons holding ~~Securities-Financial Products~~ carrying together not less than 5% of the voting rights entitled to be exercised on any of the questions to be considered at the meeting of the group in question. All the provisions of this Constitution relating to meetings of shareholders apply, with all necessary modifications, to a meeting of a group of ~~Security-Financial Product~~ holders, except that:

- (a) the necessary quorum is two persons holding, or representing the holders of, ~~Securities-Financial Products~~ in the ~~interest~~ group;
- (b) if the Board so elects, one meeting may be held of holders constituting more than one group, so long as voting at that meeting is by way of a poll, and proper arrangements are made to distinguish between the votes of members of each group; and
- (c) any holder of ~~Securities-Financial Products~~ in the group, present in person or by Representative, may demand a poll.

## 12. Notice of meetings of shareholders

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### 12.1 Written notice

Written notice of the time, date and place of a meeting of shareholders must be sent to every shareholder entitled to receive notice of the meeting and to every Director and the auditor of the Company not less than 10 working days before the meeting. A proxy form must be sent with each notice of meeting.

~~Rights of Equity Security holders and Directors~~

~~Equity Security holders of all Classes shall be entitled to attend meetings of shareholders and to receive copies of all notices, reports and financial statements issued generally to holders of Securities carrying votes. Each Director who is not also a shareholder shall have the same rights.~~

## 12.2 Contents of notice

The notice must ~~state~~:

- (a) ~~state~~ the nature of the business to be transacted at the meeting in sufficient detail to enable a shareholder to form a reasoned judgment in relation to it; ~~and~~
- (b) ~~state~~ the text of any special resolution to be submitted to the meeting;
- (c) ~~state, in the case of a special resolution required by section 106(1)(a) or (b) of the Act, the rights of a shareholder under section 110 of the Act;~~
- (d) ~~and contain or~~ be accompanied by sufficient explanation, ~~reports, valuations and other information as~~ to enable a reasonable person ~~entitled to vote~~ to understand the effect of ~~each~~ the resolutions proposed ~~by the notice;~~ ~~and~~
- ~~(b)~~(e) ~~for so long as the Company is Listed on the NZX Main Board, comply with the requirements of the NZX Listing Rules.~~

## 12.3 Irregularity in notice

An irregularity in a notice of a meeting is waived if all the shareholders entitled to attend and vote at the meeting attend the meeting without protest as to the irregularity, or if all such shareholders agree to the waiver. The accidental omission to give a notice of a meeting to, or the ~~non-receipt of a failure to receive~~ notice of a meeting by, any person ~~entitled to that notice, will does~~ not invalidate the proceedings at the meeting.

## 12.4 Adjourned meetings

If a meeting of shareholders is adjourned for less than 30 days it is not necessary to give notice of the time, date and place of the adjourned meeting other than by announcement at the meeting which is adjourned.

## 13. Chairperson of meetings of shareholders

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### 13.1 Chairperson of the Board to act

Subject to clause 13.2, if the Directors have elected a chairperson of the Board, and the chairperson of the Board is present at a meeting of shareholders, that Director must chair the meeting.

### 13.2 Other chairperson

If no chairperson of the Board has been elected or if at any meeting of shareholders the chairperson of the Board is not present within 15 minutes of the time appointed for the commencement of the meeting or the chairperson is unwilling or unable to act for all or part of the meeting, the Directors present, if any, may elect one of their number to be chairperson of the meeting or such part of the meeting. If no Director is willing or able to act as

chairperson or if no Director is present within 15 minutes of the time appointed for the commencement of the meeting, the shareholders present may choose one of their number to be chairperson.

### 13.3 Regulation of procedure

Subject to the provisions of the Act, and except as otherwise provided in this Constitution, the chairperson may regulate the proceedings at meetings of shareholders.

## 14. Quorum for meetings of shareholders

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### 14.1 Quorum required

Subject to clause 14.3, no business may be transacted at a meeting of shareholders if a quorum is not present.

### 14.2 Size of quorum

A quorum for a meeting of shareholders is present if five shareholders are present in person or by Representative, ~~who are between them able to exercise a majority of the votes cast on the business to be transacted at the meeting.~~ For clarity, a shareholder participating in a meeting by means of audio, audio and visual, or electronic communication is present at the meeting and part of the quorum.

### 14.3 Lack of quorum

If a quorum is not present within 30 minutes after the time appointed for the meeting:

- (a) in the case of a meeting called by the Board on the request of shareholders under section 121(b) of the Act, the meeting is dissolved; and
- (b) in the case of any other meeting, the meeting is adjourned to the same day in the following week at the same time and place, or to such other date, time, and place as the Directors may appoint and if, at the adjourned meeting, a quorum is not present within 30 minutes after the time appointed for the commencement of the meeting, the shareholders or their Representatives present will constitute a quorum.

## 15. Voting at meetings of shareholders

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### 15.1 Meetings in one place

In the case of a meeting of shareholders held under clause 11.1(a), unless a poll is demanded, voting at the meeting shall be by whichever of the following methods is determined by the chairperson:

- (a) voting by voice; or
- (b) voting by show of hands.

### 15.2 Audio-visual meetings

In the case of a meeting of shareholders held under clause 11.1(b)(i) ~~11.1(b)~~ or clause

11.1(b)(ii), unless a poll is demanded, voting at the meeting shall be by any method permitted by the chairperson of that meeting ~~the shareholders signifying individually their assent or dissent by voice.~~

### 15.3 **Voting by electronic means**

To the extent permitted by the Act, and if applicable the NZX Listing Rules, the Company may allow shareholders to vote by signifying their assent or dissent by electronic means (including, for clarity, voting on a personal computer or other electronic device, with such vote being transmitted to the meeting), instead of the shareholder voting by another method permitted by the Act or this Constitution.

### 15.315.4 **Postal votes**

Unless the Board determines otherwise, shareholders may not exercise the right to vote at a meeting by casting a postal vote, ~~whether on a show of hands, voice, vote or on a poll.~~ If the Board determines that shareholders may exercise the right to vote at a meeting by casting postal votes, the procedures in relation to postal voting shall be those set out in clause 7 of the First Schedule of the Act together with any other procedures determined by the Board. For clarity, a postal vote may be cast using electronic means permitted by the Board.

### 15.415.5 **Number of votes**

Subject to the provisions of clause 15.6~~15.5~~ and subject to any rights or restrictions attached to any share:

- (a) where voting is by voice or a show of hands, every shareholder present in person or by Representative has one vote; and
- (b) on a poll, every shareholder present in person or by Representative has:
  - (i) one vote in respect of every fully paid share held by that shareholder; and
  - (ii) in respect of each share held by that shareholder which is not fully paid, a fraction of the vote or votes which would be exercisable if that share was fully paid. That fraction must be equivalent to the proportionate which to the payment which has been made amount paid (not credited) is of the total amount paid and payable (excluding amounts credited and amounts paid in advance of a call).

### 15.515.6 **Voting restrictions**

No shareholder shall be entitled to vote at any meeting in respect of shares on which any call or other moneys are due and unpaid other than at a meeting of an interest group.

### 15.615.7 **Declaration of chairperson conclusive**

A declaration by the chairperson that a resolution is carried by the requisite majority is conclusive evidence of that fact unless a poll is demanded in accordance with clause 15.8~~15.7~~.

### 15.715.8 **Right to demand poll**

At a meeting of shareholders a poll may be demanded by:

- (a) not less than five shareholders having the right to vote at the meeting; or
- (b) a shareholder or shareholders representing not less than 10% of the total voting rights of all shareholders having the right to vote at the meeting; or
- (c) a shareholder or shareholders holding shares that confer a right to vote at the meeting and on which the aggregate amount paid up is not less than 10% of the total amount paid up on all shares that confer that right; or
- (d) the chairperson.

For the purposes of this clause- ~~15.8~~~~15.7~~, the instrument appointing a proxy to vote at a meeting of the Company confers authority to demand or join in demanding a poll and a demand by a person as proxy for a shareholder has the same effect as a demand by the shareholder.

### ~~15.8~~15.9 **Time of demand for poll**

A poll may be demanded either before or after the vote is taken on a resolution. The demand for a poll may be withdrawn.

### ~~15.9~~15.10 **Timing of poll**

A poll demanded on the election of a chairperson of a meeting or on a question of adjournment must be taken immediately. The chairperson may determine the time and manner in which a poll on any other question is to be taken and any business other than that upon which a poll has been demanded may be proceeded with pending the taking of the poll.

### ~~15.10~~15.11 **Counting of votes on poll**

If a poll is taken, votes must be counted according to the votes attached to the shares of each shareholder present in person or by Representative and voting.

### ~~15.11~~15.12 **Scrutineers**

If a poll is taken the scrutineers shall be the auditors of the Company (including employees and agents of the auditor) for the time being unless they ~~auditor of the Company is~~ are unable or unwilling to act or unless the chairperson directs to the contrary in which case the scrutineers shall be appointed by the chairperson.

### ~~15.12~~15.13 **Declaration of result**

~~The chairperson of the meeting may declare the result of a poll either at or after the meeting, and when the outcome of the poll is known, may do so regardless of whether all votes have been counted. The result of a poll declared by the chairperson of the meeting will be treated as the resolution of the meeting on the issue for which the poll was taken. The chairperson shall be entitled to declare the result of a poll upon the receipt of a certificate from the auditors setting out the maximum number of votes which could be cast at the meeting and upon receipt of notice from the scrutineers that, in the light of the auditors' certificate, sufficient votes to determine the result of the resolution have been counted. The auditors' certificate may set out the maximum number of votes which could be cast at the meeting if all persons entitled to attend and vote at the meeting did so, or it may set out the maximum number of votes which could be cast at the meeting if all persons at the meeting who are entitled to vote did vote.~~

## ~~15.13~~ 15.14 **Chairperson's casting vote**

The chairperson of a meeting is entitled to a casting vote.

## ~~15.14~~ 15.15 **Votes of joint holders**

Where two or more persons are registered as the holder of a share, the vote of the person named first in the share register and voting on a matter must be accepted to the exclusion of the votes of the other joint holders.

## ~~15.15~~ 15.16 **Validity of votes**

In the case of any dispute as to the admission or rejection of a vote the chairperson shall determine the same and such determination made in good faith shall be conclusive.

## 15.17 **Shareholder participation in meetings by electronic means**

A shareholder, or the shareholder's proxy or Representative, may participate in a meeting (including by casting votes on resolutions) by means of audio, audio and visual, or electronic communication if:

- (a) the Board approves those means;
- (b) the shareholder, proxy or Representative complies with any conditions imposed by the Board in relation to the use of those means (including, for example, conditions relating to the identity of the shareholder, proxy or Representative and that person's approval or authentication (including electronic authentication) of the information communicated by electronic means).

For clarity, participation in a meeting includes participation in any manner specified in Schedule 1 of the Act or this Constitution.

## **16. Proxies and corporate representatives**

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### **16.1 Proxies permitted**

(a) A shareholder may exercise the right to vote either by being present in person or by proxy. A proxy for a shareholder is entitled to attend and be heard at a meeting of shareholders as if the proxy were the shareholder. A proxy need not be a shareholder of the Company.

~~(a)~~(b) A shareholder may appoint more than one proxy for a particular meeting provided that more than one proxy is not appointed to exercise the rights attached to a particular share held by that shareholder.

### **16.2 Form of proxy**

A proxy must be appointed by notice in writing in the form directed by the Board signed by or, in the case of an electronic notice, sent by the shareholder, or by appointing the proxy online as per the Company's instruction in a notice of meeting. ~~and it~~ The notice must state whether the appointment is for a particular meeting or a specified term. ~~The proxy must, as far as~~



~~reasonably practicable, provide for two-way voting on all resolutions enabling the shareholder to instruct the proxy as to casting of the vote, and must not be sent with any name of office (e.g., "chairman of directors") filled in as a proxy holder.~~

### 16.3 Lodging proxy

(a) No proxy is effective in relation to a meeting unless the ~~proxy form~~notice of appointment is received by or on behalf of the Company at any place specified for ~~that~~ purpose in the notice and by the time specified for that purpose. The notice of meeting may provide for different matters for different kinds of proxies (for example, a different specified time for the receipt of a proxy by electronic means). In any case, the time or times specified may of meeting ~~not be more later~~ than 48 hours before the start of the meeting.

(b) If the ~~written~~ notice appointing a proxy is signed under a power of attorney, a copy of the power of attorney (unless already deposited with the Company) and a signed certificate of non-revocation of the power of attorney must accompany the notice.

### 16.4 Validity of proxy vote

A vote given in accordance with the terms of an ~~instrument~~notice of appointment of proxy shall be valid notwithstanding the previous death or mental disorder of the principal or revocation of the proxy or of the authority under which the proxy was executed, or the transfer of the share in respect of which the proxy is given, if no written notice of such death, mental disorder, revocation, or transfer has been received by the Company at its registered office before the commencement of the meeting or adjourned meeting at which the proxy is used.

### 16.5 Corporate representatives

A body corporate which is a shareholder may appoint a representative to attend a meeting of shareholders on its behalf in the same manner as that in which it could appoint a proxy. A representative shall have the same rights and powers as if the representative were a proxy.

## 17. Minutes of shareholder meetings

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The Board must ensure that minutes are kept of all proceedings at meetings of shareholders. Minutes which have been signed correct by the chairperson are prima facie evidence of the proceedings unless they are shown to be inaccurate.

## 18. Shareholder proposals

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A shareholder may give written notice to the Board of a matter the shareholder proposes to raise for discussion or resolution at the next meeting of shareholders at which the shareholder is entitled to vote. The provisions of clause 9 of the First Schedule of the Act apply to any notice given pursuant to this clause.

## 19. Adjourned meetings and disorderly meetings

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### 19.1 Chairperson's discretion to adjourn meetings

The chairperson at any time during a meeting at which a quorum is present:

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may adjourn the meeting with the consent of the shareholders present who are entitled to attend and vote at that meeting; ~~or must adjourn the meeting if directed by the meeting to do so.~~

## 19.2 Direction to adjourn

If directed by the meeting, the chairperson must adjourn the meeting.

## 19.3 Provisions relating to adjourned meetings

No business can be transacted at any adjourned meeting other than the unfinished business at the original meeting. When a meeting is adjourned for 30 days or more, notice of the adjourned meeting must be given in the same manner as the original meeting. Otherwise, it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

## 19.4 Adjournment of disorderly meetings

If any meeting becomes so unruly, disorderly or inordinately protracted, that in the opinion of the chairperson the business of the meeting cannot be conducted in a proper and orderly manner, the chairperson, notwithstanding any provision to the contrary contained in this Constitution and without the consent of the meeting, may, in his or her sole and absolute discretion and without giving reasons, either adjourn or dissolve the meeting.

## 19.5 Completion of unfinished business

If any meeting is dissolved by the chairperson pursuant to clause 19.4, the unfinished business of the meeting shall be dealt with as follows:

- (a) in respect of any resolution concerning the approval or authorisation of a distribution, the Board may, in the exercise of the powers conferred on it by the Act, authorise the distribution;
- (b) in respect of any resolution concerning the remuneration of the auditors, the meeting shall be deemed to have resolved that the Board be authorised to fix the remuneration of the auditors;
- (c) the chairperson may direct that any item of business which is uncompleted at the meeting, and which in his or her opinion requires to be voted upon, be put to the vote by a poll without further discussion in accordance with clauses ~~15.10-15.9~~ to ~~15.16-15.15~~.

# 20. Appointment and removal of Directors

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## 20.1 Number

The number of Directors must not at any time be more than ten nor less than three and subject to these limitations the number of Directors to hold office shall be fixed from time to time by the Board.

## 20.2 Composition of the Board

For so long as the Company is Listed, the composition of the Board must satisfy the

~~requirements of the NZX Listing Rules. At least two Directors must be ordinarily resident in New Zealand.~~

## ~~20.2 Existing Directors to continue in office~~

~~The Directors in office at the date of adoption of this Constitution shall continue in office subject to the provisions of this Constitution.~~

## 20.3 Appointment of Directors

A person may be appointed as a Director of the Company by:

- (a) appointment by the Board in accordance with clause 20.5;
- (b) nomination and appointment at the Company's annual or special meetings of Equity Security holders in compliance with the NZX Listing Rules; or
- (c) appointment as an alternate Director in accordance with clause 21.1.

## 20.4 Appointment and removal by Ordinary Resolution

Subject to the NZSX Listing Rules, a Director may be appointed by Ordinary Resolution. All Directors shall be subject to removal from office as director by Ordinary Resolution.

## 20.5 Appointment by Board

Subject to the NZSX Listing Rules, the Board may at any time appoint additional Directors to fill a casual vacancy or as an addition to existing directors.

## 20.6 Exceptions to Rotation of Directors

Each Director shall retire from office when required to do so by the NZX Listing Rules, but shall be eligible for re-election in accordance with the NZX Listing Rules.

~~One Director who is an employee of the Company (whether or not a Managing Director) is not required to retire by rotation. If there is more than one Director who is also an employee of the Company (whether or not a Managing Director) the Board may nominate which one of those Directors is not liable to retire by rotation. That executive Director shall be included in the number of Directors upon which the calculation of the number of Directors to retire by rotation is made.~~

## ~~20.5 Appointment of Directors to be voted on individually~~

~~No resolution to appoint or elect a Director shall be put to the holders of Securities unless:~~

- ~~(a) the resolution is for the appointment of one Director; or~~
- ~~(b) the resolution is a single resolution for the appointment of two or more Directors, and a separate resolution that it be so voted on has first been approved without a vote being cast against it.~~

~~Nothing in this clause prevents the election of two or more Directors by ballot or poll.~~

## 20.620.7 **No shareholder qualification for Directors**

There is no shareholding qualification for Directors.

## 20.720.8 **Vacation of office**

A Director shall cease to hold office as a Director if the Director:

- (a) dies;
- (b) becomes bankrupt or makes an arrangement or compromise with the Director's creditors generally;
- (c) becomes disqualified from being a Director pursuant to ~~S~~section 151 of the Act;
- (d) resigns from office by notice in writing to the Company;
- (e) is removed from office pursuant to this Constitution or the Act; or
- (f) has for more than six months been absent without permission of the Board from meetings of the Board held during that period.

## 20.820.9 **Timing of retirement and appointment**

If:

- (a) a Director retires at a meeting of shareholders and is not re-elected, the Director shall remain in office until, and his or her retirement shall take effect at, the conclusion of the meeting;
- (b) a Director is removed from office at a meeting of shareholders by Ordinary Resolution, the Director shall remain in office until, and his or her removal shall take effect at, the conclusion of the meeting;
- (c) a person who is not already a Director is appointed or elected as a Director at a meeting of shareholders, that person shall take office as a Director immediately after the conclusion of the meeting.

## 21. **Alternate Directors**

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### 21.1 **Appointment**

Each Director may from time to time appoint any person who is not already a Director ~~and who is approved by a majority of the other Directors~~ to be the Director's alternate director (an **Alternate Director**). ~~No Director may make such an appointment except with the consent of a majority of the other Directors.~~ No Director may appoint a deputy or agent otherwise than ~~by way of appointment of as~~ an Alternate Director.

### 21.2 **Form of appointment and removal**

Any appointment or removal of an Alternate Director must be by notice in writing to the Company signed by the relevant Director.

### 21.3 Rights of Alternate Director

Each Alternate Director will be entitled to:

- (a) receive notices of all meetings of the Board if the Director who appointed the Alternate Director is known to be either outside of New Zealand or otherwise unavailable to attend meetings;
- (b) attend and vote at any such meeting at which the Director who appointed the Alternate Director is not personally present; and
- (c) in the absence of the Director who appointed the Alternate Director, perform all the functions, and exercise all the powers, of that Director.

### 21.4 Remuneration and expenses

Each Alternate Director's:

- (a) remuneration (if any) must be paid by the Director who appointed the Alternate Director; and
- (b) expenses incurred in attending meetings of the Directors and otherwise in relation to the discharge of duties will be paid by the Company.

### 21.5 Cessation of appointment

An Alternate Director will cease to be an Alternate Director:

- (a) if the Director who appointed the Alternate Director ceases to be a Director or revokes the appointment;
- (b) on the occurrence of any event relating to the Alternate Director which, if the Alternate Director were a Director, would disqualify the Alternate Director from being a Director; or
- (c) if a majority of the other Directors resolve to revoke the Alternate Director's appointment.

## 22. Managing Director

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### 22.1 Appointment and removal

(a) The Board may from time to time appoint one of the Directors to be the managing Director either for a fixed term ~~or otherwise (but not exceeding five years)~~ and on such other terms (including remuneration) as the Board determines. ~~A Managing Director may be re-appointed for a further period not exceeding five years, and may be re-appointed for a further term of five years in the same manner.~~

(b) The Board may from time to time remove any such managing Director and appoint another or others in his or her place. Any managing Director who is removed by resolution of the Board shall have no right or claim to continue in office and his or her only remedy against the Company (if any) shall be in damages.

~~(a) — Any Director holding the office of managing Director at the date of adoption of this Constitution shall continue in office.~~

## 22.2 Resignation

A managing Director shall, subject to the provisions of any contract between him or her and the Company, be subject to the same provisions concerning rotation, resignation, removal and disqualification as the other Directors. If a managing Director ceases to hold the office of Director from any cause he or she immediately ceases to be managing Director.

## 22.3 No alternate Managing Director

The power to appoint alternate Directors conferred on Directors by this Constitution does not confer on any managing Director the power to appoint an alternate managing Director.

## 23. Proceedings of the Board

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### 23.1 Methods of holding meetings

A meeting of the Board may be held either:

- (a) by a number of the Directors who constitute a quorum, being assembled together at the place, date and time appointed for the meeting; or
- (b) by means of audio, or audio and visual, communication by which all the Directors participating and constituting a quorum can simultaneously hear each other throughout the meeting.

### 23.2 Notice of meeting

A Director, ~~or, if requested by a Director to do so, an employee of the Company approved by the Board for this purpose any other person at the request of a Director,~~ may convene a meeting of the Board by giving notice in accordance with this clause 23.2 and clause 23.3. Each Director must be given not less than two days' notice of a meeting of the Board, unless the Director waives that right or in the opinion of the chairperson or of Directors who would together constitute a quorum at the meeting, the meeting is necessary as a matter of urgency, in which event such notice as is practicable in the circumstances shall be given. Notice may be given to a Director in any of the following ways:

- ~~(a)~~ (a) by telephone to the telephone number given by the Director to the Company for purposes of receiving notices, in which case the notice will be deemed to be given when the call is answered;
- ~~(a)(b)~~ (b) by delivery of the notice to the Director, in which case the notice will be deemed to be given when delivered; or
- ~~(b)(c)~~ (c) by sending the notice by facsimile transmission to the facsimile number given by the Director to the Company for the purpose of receiving notices, in which case the notice will be deemed to be given when sent; or
- ~~(c)(d)~~ (d) by posting the notice to the address given by the Director for the purpose of receiving notices, in which case the notice will be deemed to be given three days after it is posted; or

(e) by sending by electronic means in accordance with any request made by the Director from time to time for such purpose.

### 23.3 Contents of notice

A notice of a meeting must specify the date, time and place of the meeting and, if the meeting is to be by means of audio or audio and visual communication, the manner in which the Director will be contacted to participate at the time of the meeting.

### 23.4 Waiver of irregularity

An irregularity in a notice of meeting is waived if all the Directors entitled to receive notice of the meeting attend or participate in the meeting without protest as to the irregularity or if all Directors entitled to receive notice of the meeting agree to the waiver.

### 23.5 Quorum

Unless otherwise determined by the Board, a quorum for a meeting of the Board is a majority of the Directors. No business may be transacted at a meeting of the Board unless a quorum is present.

### 23.6 Lack of quorum

If a quorum is not present within 30 minutes after the time appointed for a meeting of the Board, the meeting will be adjourned automatically until the following day at the same time and place. If at the adjourned meeting a quorum is not present within 30 minutes from the time appointed for the meeting the Directors present will constitute a quorum.

### 23.7 Insufficient number of Directors

The Directors may ~~continue to act notwithstanding anywhere there is a~~ vacancy in their body, but ~~if and for so long as their~~ where the number of Directors is reduced ~~has fallen~~ below the minimum number fixed by clause ~~20.120.1~~, the continuing Directors may act ~~for the purpose of increasing the number of~~ to remedy the shortfall in Directors ~~or to that number or of~~ summoning a meeting of ~~S~~shareholders, but for no other purpose.

### 23.8 Chairperson

The Directors may elect one of their number as chairperson of the Board and determine the period for which the chairperson is to hold office. If no chairperson is elected, or if at any meeting the chairperson is not present within five minutes after the time appointed for the commencement of the meeting, the Directors present may choose one of their number to be chairperson of the meeting.

### 23.9 Votes

Every Director has one vote. In the case of an equality of votes the chairperson will have a casting vote. A resolution of the Board is passed if it is agreed to by all Directors present without dissent or a majority of the votes cast on it are in favour of it. A Director present at a meeting of the Board is presumed to have agreed to, and to have voted in favour of, a resolution of the Board unless that Director expressly dissents or expressly abstains from voting on, or votes against, the resolution.

## 23.10 Resolutions in writing

A resolution in writing, signed or assented to by all the Directors entitled to vote on that resolution, is as valid and effective as if it had been passed at a meeting of the Board duly convened and held. Each Director must be given notice of the form of the proposed resolution. Any such resolution may consist of several documents (including facsimile or other ~~similar electronic~~ means of communication) in like form, each signed or assented to by one or more Directors (whose assent may be given by electronic communication, including email). A copy of any such resolution must be entered in or kept with the records of Board proceedings.

## 23.11 Minutes

The Board must ensure that minutes are kept of all proceedings at meetings of the Board.

## 23.12 Validity of acts

All acts done by any meeting of the Board or of a committee of Directors or by any person acting as a Director are valid notwithstanding:

- (a) any defect in the appointment of any Director or person acting as a Director; or
- (b) that they or any of them were disqualified; or
- (c) any irregularity in a notice of meeting.

## 23.13 Other procedures

Except as set out in this clause 23, the Board may regulate its own procedure. The provisions of the Third Schedule of the Act shall not apply to proceedings of the Board except to the extent that those provisions are included in this Constitution.

## 23.14 Interested Directors

- (a) A Director must not vote on a Board resolution for, or be counted in a quorum for the consideration of, any matter in which that Director is interested. For the purposes of this clause 23.14, the term "interested" bears the meaning assigned in section 139 of the Act.
- (b) Notwithstanding clause 23.14(a), a Director may vote on a Board resolution for, and be counted in the quorum for the consideration of, a matter in which that Director has an interest if that matter:
  - (i) is one in respect of which Directors are expressly required under the Act to sign a certificate; or
  - (ii) relates to the grant of indemnity pursuant to section 162 of the Act.

## 24. Directors' remuneration

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### 24.1 Authorisation

The Board may, subject to the NZSX Listing Rules, exercise the power conferred by section

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161 of the Act to authorise remuneration and other benefits to and for Directors.

## 24.2 Expenses

Each Director is entitled to be paid for all reasonable travelling, accommodation and other expenses incurred by the Director in connection with the Director's attendance at meetings or otherwise in connection with the Company's business.

## 24.3 Special remuneration

Without limiting clause 24.1, but subject to the NZX Listing Rules, the Board may authorise special remuneration to any Director who is or has been engaged by the Company or a Subsidiary to carry out any work or perform any services which is not in the capacity of a director of the Company or a Subsidiary.

## 25. Indemnity and insurance for Directors and Employees

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### 25.1 Indemnity for Directors

Every Director shall be indemnified by the Company for any costs referred to in section 162(3) of the Act and any liability or costs referred to in section 162(4) of the Act. The Board may determine the amounts and terms and conditions of such an indemnity.

### 25.2 Other indemnities and insurance

In addition to the indemnity set out in clause 25.1, the Company may:

- (a) indemnify a director or employee of the Company or a related company for any costs referred to in section 162(3) of the Act. The Board may determine the amounts and terms and conditions of any such indemnity;
- (b) indemnify a director or employee of the Company or a related company in respect of any liability or costs referred to in section 162(4) of the Act. The Board may determine the amounts and terms and conditions of any such indemnity; and
- (c) with the prior approval of the Board effect insurance for a director or employee of the Company or a related company in respect of any liability or costs referred to in section 162(5) of the Act. The Board may determine the amounts and terms and conditions of any such insurance.

### 25.3 Interpretation

Words given extended meanings by section 162(9) of the Act have those extended meanings in this clause 25.

## 26. Dividends

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### 26.1 Method of payment

Any dividend or other money distribution payable in cash to a holder of Financial Products Securities may be paid by cheque sent through the post to the registered address of the holder or in any other manner determined in such manner as by the Board sees fit to the and

~~directed by the person entitled Financial Product holders or, to the payment. In the case of joint holders, cheques may be sent to the registered address of the person Financial Product holder first named first in the register, or to such other person and in such manner as the Financial Product holder or joint holders may direct.~~

## 26.2 Currency of payment

The Board may, in its discretion, differentiate between shareholders as to the currency in which dividends are to be paid. In exercising that discretion the Board may have regard to the registered address of a shareholder, the register on which a shareholder's shares are registered or any other matter the Board considers appropriate. In any case where a dividend is to be paid in a currency other than New Zealand currency, the amount payable will be converted from New Zealand currency in a manner, at a time and at an exchange rate determined by the Board.

## 26.3 Deductions

The Board may, at its discretion, deduct from any dividends or other distribution payable to any ~~shareholder~~holder of Financial Products in respect of any shares any:

~~unpaid calls, instalments or other amounts, and any interest payable on such amounts, owed by the shareholder to the Company relating to the specific shares in respect of which the Company has a lien over the specific Financial Products on which the dividend or other distribution is payable; and. The Board must deduct from any distribution or other distribution payable to any holder of Financial Products any amount it is required by law to deduct, including withholding and other taxes~~

~~amounts the Company may be called upon to pay under any legislation in respect of the specific shares.~~

## 26.4 Entitlement date

Dividends and other distributions or payments to holders of ~~Securities~~Financial Products of the Company will be payable to the persons who are registered as holders of those ~~Securities~~Financial Products on an entitlement date fixed by the Board.

## 26.5 Unclaimed dividends

Dividends or other monetary distributions unclaimed for one year after the due date for payment may be used for the benefit of the Company until claimed. The Company shall be entitled to mingle the distribution with other money of the Company and shall not be required to hold it or to regard it as being impressed with any trust but, subject to compliance with the solvency test, shall pay the dividend or other monetary distribution to the person producing evidence of entitlement.

## 27. Notices

### 27.1 Method of service

All notices, reports, accounts or documents required to be sent to a shareholder shall be sent in the manner set out in section 391 of the Act. Notices to any other person shall be sent in the same manner as if that person was a shareholder.

### ~~27.2 Service of notices outside New Zealand~~

~~If a Security holder has no registered address within New Zealand and has not supplied to the Company an address within New Zealand for the giving of notices, but has supplied an address outside New Zealand, then notices shall be posted to the holder at that address and shall be deemed to have been received by the holder 24 hours after the time of the posting.~~

## 27.327.2 Joint holders

A notice may be given by the Company to the joint holders of a ~~Security~~Financial Product by giving the notice to the joint holder named first in the register in respect of the ~~Security~~Financial Product.

## 28. Inspection of records

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Except as provided in the Act or unless the Board determines otherwise in any particular case, no holder of ~~Securities~~Financial Products shall be entitled to:

- (a) inspect any records, books, papers, correspondence or documents of the Company; or
- (b) require or receive any information concerning the Company's business, trading or customers, or any trade secret or secret process of or used by the Company.

## 29. Liquidation

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### 29.1 Distribution of surplus

Subject to the rights of the holders of any ~~Securities~~Financial Products in the Company and to clauses 29.2 and 29.3, upon the liquidation of the Company the surplus assets of the Company (if any) must be distributed among the shareholders in proportion to their shareholding. If any shareholder's shares are not fully paid up the liquidator of the Company may require those shares to be fully paid up before the shareholder receives any distribution of the surplus assets of the Company in respect of those shares.

### 29.2 Distribution in kind

With the approval of the shareholders of the Company by Ordinary Resolution, the liquidator of the Company may divide amongst the shareholders in kind the whole or any part of the surplus assets of the Company (whether or not they are of the same kind) and for that purpose the liquidator may:

- (a) attribute values to assets as the liquidator considers appropriate; and
- (b) determine how the division will be carried out as between the shareholders or different Classes of shareholders.

### 29.3 Trusts

With the approval of the shareholders of the Company by Ordinary Resolution, the liquidator may vest the whole or any part of any surplus assets of the Company in trustees upon trust for the benefit of shareholders of the Company. The liquidator may determine the terms of the trust.

## 30. Execution of deeds

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### 30.1 Manner of Execution

A contract or other enforceable obligation may be entered into by the Company as follows:

- (a) an obligation which, if entered into by a natural person, would, by law, be required to be by deed, may be entered into on behalf of the Company in writing signed under the name of the Company by:
  - (i) two or more Directors; or
  - (ii) any Director and another person authorised by the Board, whose signatures must be witnessed; or
  - (iii) one or more attorneys appointed by the Company in accordance with ~~this constitution~~section 181 of the Act;
- (b) an obligation which, if entered into by a natural person, is by law, required to be in writing, may be entered into on behalf of the Company in writing by a person acting under the Company's express or implied authority; and
- (c) an obligation which, if entered into by a natural person, is not, by law, required to be in writing, may be entered into on behalf of the Company in writing or orally by a person acting under the Company's express or implied authority.

### ~~30.2~~ **Company may appoint attorneys**

~~The Company may, by an instrument in writing executed in accordance with clause 30.1, appoint one or more persons as its attorney or attorneys either generally or in relation to a specified matter or matters. An act of an attorney in accordance with the instrument binds the Company~~